Europeana Network Association Management Board

MB Meeting 24 July 2019, 14:00 -15:00 CET
Teleconference

MINUTES

Attendees Marco de Niet (MdN, Chair), Georgia Angelaki (GA), Sara Di Giorgio (SdG), Stephan Bartholmei (SB), Erwin Verbruggen (EV), Gina van der Linden (GvdL), Victor-Jan Vos (VJV), Harry Verwayen (HV)

Apologies Fred Truyen (FT), Zuzana Malicherova (ZM)

Actions

➜ **Action 2019-recurring: ZM - to share the minutes of the previous and this MB meeting with the MC and on Pro, and update the list of actions on Basecamp (done).**
➜ **Action 2019-30: ZM - to inquire about the strategic/sustainability plan related to the Education community, update the minutes and inform the MB (done).**
➜ **Action 2019-31: SB - to take up the TF non-participation issue with the Governance WG and inform the MB about further proposes actions (ongoing).**
➜ **Action 2019-32: MdN - to have another look at the remaining issues and the format of the MC webinar at the next MB meeting (done).**
➜ **Action 2019-33: EV/MB - to review the CoC before the next meeting taking into account Aspiration and Approach and any new documents that may be relevant from the Europeana Initiative (ongoing).**
➜ **Action 2019-34: MdN - to check with FT availability for the social event in Frankfurt (done).**

1. Review of minutes and pending actions from MB meeting 5 June 2019

The Board went through the list of actions and updated the list. Action points 6, 20, 22 are completed, the rest is ongoing. The present members inquired about the strategic/sustainability plan related to the Education community mentioned in the minutes.

→ **Action 2019-recurring**: ZM - to share the minutes of the previous and this MB meeting with the MC and on Pro, and update the list of actions on Basecamp.
→ **Action 2019-30**: ZM - to inquire about the strategic/sustainability plan related to the Education community, update the minutes and inform the MB.

2. [Virtual MC meeting](#) 3 July 2019

- *Evaluation (format/content/interaction)*

MdN thought the MC webinar went very went, and also received some very positive comments from the MC. The Board will discuss it again during their meeting in September in Frankfurt. GA would have liked to see the communities' status update more structured, and get a more accurate update on the actual work progress of each community. SdG raised an issue of non-participation of some members in their TF work. The Board proposed that after 3 months of no participation on Basecamp and meetings, interactive TF members should be replaced. This can be a TF-specific rule.

→ **Action 2019-31**: SB - to take up the TF non-participation issue with the Governance WG and inform the MB about further proposed actions.

- *Remaining [questions](#) from meeting*

The rules of how the meeting is organised and questions are raised should be enforced more strictly. The Board will look into the questions document again in preparation for the meeting in Frankfurt.

→ **Action 2019-32:** MdN - to have another look at the remaining issues and the format of the MC webinar at the next MB meeting.

3. MB/MC issues

- *Approval of new membership requests*

30 new members were approved, no problems with applications were observed.

- *Governance update*

SB missed the last meeting. The next one will be in September and SB will pick up remaining issues for that meeting.

- *ENA code of conduct ([Draft based on IIIF's CoC](#))*

EV drafted the document based on an example the IIIF CoC. The CoC should apply to everyone. The main question is who should be responsible to take any of the mentioned actions if needed. The present members agreed that there could be two versions of the document, one shorter and one longer. ENA already has an Aspiration and Approach document that can be used as complementary to this one. There is no single CoC format, so we can make it actionable for Europeana specifically.

→ **Action 2019-33:** MB - to review the CoC before the next meeting taking into account Aspiration and Approach and any new documents that may be relevant from the Europeana Initiative.

4. Europeana event 2019

- *Overall programme setup / Contributions from the ENA Communities*

The new draft program is in place, the sessions have been discussed with the Programme advisory committee and the SGs they agreed on having a whole day of innovation highlights. The next Programme Committee meeting will be on 26 July. SdG and SB made a remark that there is some imbalance in terms of the communities representation, and that Tech and Research being larger communities should have a greater weight. With regards to Research, other European research infrastructures and developments should be considered, and possibly included in additional slots similar to FAIR principles session. The FAIR data session is shaping well, and there may also be an EOSC meeting, and in the innovation slot there could be some more room for discussion. The aim is to have an overall balance of topics and not duplicate the same themes. The programme committee should also consider how all the conference dynamics will find ways to feed back into the actual work of the communities. The programme should be content-driven but should also find ways to engage the participants in the communities during and after the event.

5. AOB

- *Frankfurt meeting / social event*

SB will organise a social event on the side of the EF Gov. Board meeting. The present members will be available on Friday 27 September; MdN will investigate if FT will be able to join the event as well.

→ **Action 2019-34:** MdN - to check with FT availability for the social event in Frankfurt.

- *MB meeting in Lisbon*

Since the MC meeting will take place on 26 November and there are already three full days of meetings after that, the MB feels no need to have a separate MB meeting on Monday afternoon. Also, the MB will be in touch with each other frequently preparing the MC meeting online. If needed, the MB can try to organize a spontaneous get-together on Wednesday.