

MB Meeting 2 June 2021, 14:00 - 15:30 CET  
Virtual meeting

## MINUTES

**Attendees** Susan Hazan (SH, Chair), Rob Davies (RD), Georgia Angelaki (GA), Milena Dobрева (MD), Alexandra Angeletaki (AA), Zuzana Malicherova (ZM), Julia Fallon (JF), Gina van der Linden (GvdL)

**Apologies** Fred Truyen (FT), Marco de Niet (MdN)

### Actions

- **Action 2021-31: SH - to ask the MC to join the EI D&I TF, as well as to participate in the preparatory phase of the EI Capacity Building for Digital Transformation TF.**
- **Action 2021-32: ZM - to create a list of commonly used ENA abbreviations for the MB and MC members.**
- **Action 2021-33: SH, RD and GvdL to have a meeting with KD to clarify the expectations and realistic possibilities for this year's GA and the conference.**
- **Action 2021-34: ZM: to explore whether the explanation of the functioning of ENA communities, TFs and WGs could be provided in a video format.**
- **Action 2021-35: ZM - to add information into the ENA Marketing Planning for Sept 2021 - Aug 2022 and MB to contribute to the document by the end of July.**
- **Action 2021-36: JF - to ask the EF SMT for an organizational chart of the EF to be shared with the MB.**
- **Action 2021-37: ZM & MB - to think about creating an MB playbook.**

### 1. Approval of minutes and pending actions from 2 June 2021

The Board welcomed AA to her first meeting.

Decision: the minutes of the last meeting were reviewed and approved. Various action points remain ongoing and need to be addressed.

RD expressed his interest in the lead up to the Capacity Building TF meeting, and in case there are no other candidates for the D&I TF, SH would like to join it on behalf of ENA.

→ **Action 2021-31:** SH - to ask the MC to join the EI D&I TF, as well as to participate in the preparatory phase of the EI Capacity Building for Digital Transformation TF.

### 2. Discussion: Follow up on the MC meeting

- Preparation of the Climate action MOU/Charter; supporting resources for the future community

The Board was asked to reflect on their talks with HV. There was an agreement that the EF will support creation of the new ENA Climate Community, with Shadi Ardalan being a community manager. The EF and ENA will together work on an internal declaration document based on outcomes of the meeting with RD, KD, BF and Patrick Ehlert from the EF. The aim is to first have a common understanding and the level of commitment as the first steps towards setting up a new community. The community set up is expected to take place in September. This initiative is very timely when taking into account international pressures on climate change efforts.

→ **Action 2021-32:** ZM - to create a list of commonly used ENA abbreviations for the MB and MC members.

- Plan of approach to Digital public space; Digital Principles consultation

The paper is seen as a key piece of work letting ENA actively contribute to the EI activities around digital transformation. The EF is very much keen on collaborating on it closely with the ENA and the EAF. The Board was asked to contribute their input into the Digital Principles Consultation.

The DEN ACADEMY leadership programme, which has been running this year with the aggregators in an effort to nurture leadership in the sector, will open up a new cohort group for ENA in September. The selection process will be put in place based on the criteria used to select the aggregators, primarily aiming for people with management responsibilities. Sebastiaan ter Burg will be the contact point at the EF in this process.

### 3. 2020 ENA General Assembly planning

- Event organisation and tentative dates

Decision: The Board decided to organise the 2021 ENA General Assembly as a separate event from the 2021 Europeana conference, on 3 November 2021.

Organising the General Assembly (GA) meeting as a separate event will give ENA more space to address the new members and to present the community activities as well as other ENA activities. The meeting can take place during the whole day in a more interactive and potentially hybrid format - if possible, some ENA members could gather locally and host a local social event on this occasion - there would be a small budget available for this purpose. Attendees could also use the Meetup and/or Wonder.me applications where people can get in touch formally or informally and engage locally - it will be up to the members to organise this.

Communities and TFs will have an opportunity to present their work on a larger scale. Attendees, especially the new members, should feel welcome and receive sufficient information about how communities, TFs and WGs work and how they can be joined.

The Board discussed how the Buddy system and remuneration could be facilitated. The participation is for free this year, but newly joining ENA members could be teamed up with the long standing ones. Especially the MC should be available to provide information and advice as needed.

→ **Action 2021-33:** SH, RD and GvdL to have a meeting with KD to clarify the expectations and realistic possibilities for this year's GA and the conference.

→ **Action 2021-34:** ZM: to explore whether the explanation of the functioning of ENA communities, TFs and WGs could be provided in a video format.

#### 4. Recurrent agenda items

- Approval of new membership requests

There were no special patterns observed among the membership requests this month.

- Updates from the EF AB

The last AB meeting revolved around the New European Bauhaus, Europeana's role in raising awareness across the sector, the digital public space and people's values surrounding it. The AB will follow up with another meeting with Mike Edson.

Europeana doesn't have resources to fund matching partners in this or other initiatives, but members of ENA, MC and MB are free to look for collaborative opportunities. GA, AA and RD expressed interest in discussing funding opportunities related to various EU projects

SH, RD and FT felt positive about having regular meetings with HV, the next step would be to bring together the representatives of the EF, MB, and EAF SG in regular meetings.

#### 5. Discussion: Cross-Initiative activities

- Community Pact workshops: feedback & next steps

The workshops saw a consistent level of participation. The following week, the draft Pact could be ready and shared with all the stakeholders and participants. There is a broad agreement that there should be one common Pact for the whole Initiative. The next possible step would be to find commonalities for an overarching Europeana Code of Conduct, and then if needed break it down to the three pillars (EF, ENA, EAF) and their specific realities.

- Decision: usefulness of the ENA/EF trello board

The Board found the Trello board useful. The EF CPE team can help explain the way Trello works if needed.

→ **Action 2021-35:** ZM - to add information into the ENA Marketing Planning for Sept 2021 - Aug 2022 and MB to contribute to the document by the end of July.

→ **Action 2021-36:** JF - to ask the EF SMT for an organizational chart of the EF to be shared with the MB.

→ **Action 2021-37:** ZM & MB - to think about creating an MB playbook.